

DPIA Screening Form

Name of decision, policy, procedure, project or service:

Proposed increases to Country Parks charges for daily Pay and Display fees and Annual Parking Season Ticket fees.

1	Does the activity involve...	YES	NO	DPIA Necessary?
	Processing of personal data?	X		If no, a DPIA will not be necessary. If yes, please continue.
2	Are you planning to...	YES	NO	
	Use systematic and extensive profiling or automated decision-making to make significant decisions about people.		X	If you answer yes to any of these questions, you must carry out a DPIA.
	Process special category data or criminal offence data on a large scale.		X	
	Systematically monitor a publicly accessible place on a large scale.		X	
	Use new technologies.		X	
	Use profiling, automated decision-making or special category data to help make decisions on someone's access to a service, opportunity or benefit.		X	
	Carry out profiling on a large scale.		X	
	Process biometric or genetic data.		X	
	Combine, compare or match data from multiple sources.		X	
	Process personal data without providing a privacy notice directly to the individual.		X	
	Process personal data in a way which involves tracking individuals' online or offline location or behaviour.		X	
	Process children's personal data for profiling or automated decision-making or for marketing purposes, or offer online services directly to them.		X	
	Process personal data which could result in a risk of physical harm in the event of a security breach.		X	
3	Are you planning to carry out any other....	YES	NO	
	Evaluation or scoring.		X	Where two or more criteria are met, the activity may present a high risk to the rights and freedoms of data subjects and it is recommended you conduct
	Automated decision-making with significant effects.		X	
	Systematic monitoring		X	

Processing of sensitive data or data of a highly personal nature.		X	a DPIA. Even if only one criteria is met, you may still need to conduct a DPIA if it is considered to present a risk to the rights and freedoms of an individual. If uncertain about whether the risk is likely to be high, conduct a DPIA regardless.
Processing on a large scale.		X	
Processing of data concerning vulnerable data subjects.		X	
Innovative technological or organisational solutions.		X	
Processing involving preventing data subjects from exercising a right or using a service or contract.		X	
4	Other	YES	NO
Are you planning any major project involving the use of personal data?		X	If so, you should consider carrying out a DPIA as good practice.
5	Has there been a change...		
In the nature, scope, context, or purposes of existing processing operations		X	You should carry out a new DPIA.

Conclusion	YES	NO	Rationale
Is a DPIA required?		X	Increasing charges for daily pay and display fees does not require the processing of any personal data as the transaction is made directly between customer and parking meter. Annual parking season tickets require the collection of personal data including, name, address, car registration mark and payment information which is covered directly by a privacy notice prior to purchase and is used for the purpose of processing and managing the annual season ticket payment and details only.
If no, will a DPIA be conducted anyway?		X	
Summary of DPO advice:			